

M.S.W. – II
SEMESTER (CBCS)



C. U. SHAH UNIVERSITY

WADHWAN CITY



Faculty of Social Sciences
 VBT's Institute of Social Work
 Semester: 2
 Code: 5SS02ISW1
 Name: Ideologies of Professional Social Work

Teaching and Evaluation Scheme:-

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
		Th	Tu	Pr	Total		Theory				Practical (Marks)			Total
							Sessional Exam		University Exam		Internal		University	
							Marks	Hrs	Marks	Hrs	Pr/Viva	TW	Pr	
5SS02I SW1	Ideologies of Professional Social Work	3	0	0	3	3	30	1.5	70	3	--	--	--	100

OBJECTIVES:

- To bring about awareness amongst students of Social work about the ethics of social work profession in the changing global scenario.
- To inculcate sensitivity with respect to emerging social issues.
- To orient about contemporary ideology for social works practice taking into consideration social change.
- To develop Integrated Multidimensional vision about Planning, Networking, Evaluation and Modification of Social Work Programme for reaching out to the marginalize and excluded population within the country and across the globe.

COURSE CONTENTS:

Unit I: Fundamentals of Social work

1. Introduction to Basic methods of social work (Definitions & Concept of Social Case Work, Social Group Work, Community Organisation, Social Work Research, Social Welfare Administration and Social Action)
2. Client system, Change Agent system, Target system & Action system
3. Spirituality & Social Work
4. Concepts of Intelligence Quotient, Emotional Quotient & Spiritual Quotient

Unit II: International relation and challenges to social work

1. Contemporary Ideologies for Social Change
2. Social Change – Concept, Characteristics, Theories of Social Change and Factors affecting social change
3. Social Development :- Definitions and Concept
4. Impact of Globalization, Liberalization and Privatization
5. Millennium Development Goals by UN

Unit III: Human rights

1. Definition, Concept & Nature of Social Justice & Human Rights

Unit IV: NGOs & Voluntary Organisations

1. Concept, Definition, Characteristics, Functions & Limitations of NGOs & VO

Unit V: Society & Social Problems

1. Society – Definition, Concept & Characteristics
2. Social Problems – Concept, Definitions & Characteristics
3. Terrorism, Gender discrimination, Poverty – Definitions, Concept & Causes

References:

1. Anderson and Parker, 1991, Introduction to Sociology
2. Anthony Giddens , 1996, Theory of Structuralism
3. Brenda Dubois, 1996, Social work : An Empowering Profession Allyn & Bacon: New York
4. Desai Murli, 1999, Ideologies of Social Work, Rawat Publications
5. Juan Allen and Bob Pease, 2006, Critical Social Work
6. Bhattacharya Sanjay, 2006, Social work Administration & Development, Rawat Pub.
7. Brandon, D., 1976, Zen in the Art of Helping, London Routledge and Kegan Paul.
8. Brans S., 1995, Ethics and Values in Social work Practical Social Work Series, London, Macmillan Press Ltd.
9. Congress, E.P., 1998, Social Work Values and Ethics, Chicago Prentice Hall Publishers.
10. Desai M., 2000, Curriculum Development on History and of Ideologies for Social Change and Social work, Mumbai Social work Education and Practice Cell
11. Kothari S and Seth H (Ed), 1991, Rethinking Human Rights, New Delhi Lokayan
12. K.P. Saksena, 1999, Human Rights and Institutions of India after Independence
13. Pereira, W, 1997, Inhuman Rights The Western System and Global Human Rights Abuse, The Other India
14. Reamer F.G., 1995, Social work Values and Ethics, New Work Columbia University Press
15. Report of U.N. , 1998, Reforming the U.N. : Challenges of relevance
16. Robert Rostin, 1997, The Weak in the world of Development, New York
17. Tata Institute of Social Sciences Social work Educators Forum (TISSSEWF), 1997, Declaration of Ethics for Professional Social Workers, The Indian Journal of Social Work 58(2) 335-341
18. United Nations Reports, 1992, Human Rights Teaching and Learning About Human Rights UN New York
19. Singh Surendra, 2003, Social work Education in India Challenges & Opportunities New Royal Books Lucknow



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Faculty of Social Sciences
 VBT's Institute of Social Work
 Semester: 2
 Code: 5SS02COM1
 Name: Working with Communities

Teaching and Evaluation Scheme:-

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
		Th	Tu	Pr	Total		Theory				Practical (Marks)			Total
							Sessional Exam		University Exam		Internal		University	
							Marks	Hrs	Marks	Hrs	Pr/Viva	TW	Pr	
5SS02 CO1	Working with Communities	3	0	0	3	3	30	1.5	70	3	--	--	--	100

OBJECTIVES:

- Develop understanding regarding community organization as a method of social work
- Understand the critical elements of community organization practice
- Enhance the understanding of the roles of the agencies and community organizer
- Enhance critical understanding of the models and strategies for community organization
- Develop perspective and skills for participatory processes in the community and civil Society

COURSE CONTENTS:

Unit I: Understanding Community

1. Definition & concept of community.
2. Characteristics of community.
3. Types of Community – Urban, Rural & Tribal – Concept & Characteristics
4. Reconstructing Communities - Dalit, Feminist

Unit II: Community Organization as Practice Method

- 1) Concepts & Definitions & Critique of community organization
- 2) Community (Peoples) participation
- 3) Principles of community organization
- 4) Steps of community organization
- 5) Models of community organisation – Locality Development, Social Action, & Social Planning Model

Unit III: Strategies in Community Organization Practice and Role of Community Organization Practitioner

1. Role of community organization practitioner
2. Participatory Rural Appraisal – Definitions, Concept, Tenets, & Tools

3. Skills required in community organization practice
4. Recording in Community Organisation

Unit IV: Social Action

1. Social action – Concept, Definitions, Techniques

Unit V: Advocacy

1. Definition & Concept of advocacy

References:

1. Alinsky Saul, (1971), Rules for Radicals : A Practice Primer for Realistic
2. Beher A and Samuel J(2006), Social Watch in India: Citizens Report on Governance and Development, Pune : NCAS
3. Boon Andrew and Book (1999) Advocacy, USA : Cavendish Publications
4. Chambers Robert, (2005), Ideas for Development, Earth Scan, London
5. Dhama, O. P & Bhatnager, O.P (1994), Education and Communication for Development New Delhi : Oxford & IBG Pub. Co. Pvt; Ltd.
6. Dunham Arthur, (1962), Community Welfare Organization: Principles and Practice, New York : Thomas Crowell
7. Friedlander, W.A. (1978), Concepts and Methods in Social Work, Eaglewood Cliffs, New Delhi
8. Gangrade, K.D, (1971), Community Organization in India, Mumbai : Popular Prakashan
9. Goel, S L & Kumar, Ram (2001), Disaster Management, New Delhi : Deep and Deep Publications
10. Indu Prakash (1994), Disaster Management: Societal Vulnerability to Natural Calamities, New Delhi : Rashtra Prahari Prakashan
11. Khinduka, S. K & Coughlin, Bernard(1965) Social Work in India , New Delhi : Kitab Mahal
12. Milson Fred, (1973), An Introduction to Community Work, Rutledge & Kegan Paul, New Delhi : London OXFORD & IBH Publishing Co. Pvt. Ltd,
13. NCAS (2000), Fearless Minds: Rights Based Approach to Organizing and Advocacy, Pune : National Centre for Advocacy
14. Ross, Murray & Lappin, Ben (1967), Community Organization; Theory, Principles, and Practice, New York : Harper & Row
15. Siddique, H.Y. (1984), Social Work and Social Action, New Delhi : Harnam Publications
16. UNDP (2001), The Monitoring and Evaluation Framework, UNDP, Toronto, University of Toronto Press
17. Sanoff, Henry (2000), Community Participation Methods in Design and Planning, London : John Wiley and Sons
18. Somesh Kumar, (2002), Methods for Community Participation: A complete guide for practitioners, New Delhi : Sage Publication (Vistaar)
19. Warren Roland, (1970), Studying Your Community, New York: A Free Press
20. PRIA, (1995), Participatory Evaluation : Issues and Concerns, New Delhi : PRIA



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Faculty of Social Sciences

VBT's Institute of Social Work

Semester: 2

Code: 5SS02FSW1

Name: Introduction to the Fields of Social Work

Teaching and Evaluation Scheme:-

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
		Th	Tu	Pr	Total		Theory				Practical (Marks)			Total
							Sessional Exam		University Exam		Internal		University	
							Marks	Hrs	Marks	Hrs	Pr/Viva	TW	Pr	
5SS02 FSW1	Introduction to the Fields of Social Work	3	0	0	3	3	30	1.5	70	3	--	--	--	100

OBJECTIVES:

- Understand family, child, youth as social systems and factors affecting family functioning.
- Develop skills necessary for community development work in urban settings
Develop skills of working with family systems and children
- Understand & Develop appropriate skills and attitudes required for the practice of Medical & psychiatric social work.
- Develop skills and attitudes necessary for the practice of labour welfare as a fields of social work

COURSE CONTENTS:

Unit I: Family, Child, Youth Welfare

1. Definition, functions & forms of family
2. Definition, Concept & Need of child welfare
3. GO & NGO's Child Welfare Services.
4. Definition of Youth and Problems of Youth in India
5. Administrative structure and functions of Family Welfare Ministry.

Unit II: Labour Welfare

1. Definition, Meaning & Importance Labour Welfare
2. Administrative structure and functions of Labour Welfare Ministry,

Unit III: Correctional Social work

1. Concept of Crime & Criminology
2. Introduction to correctional social work
3. Role of Social worker in correctional setting

Unit IV: Community Organisation & Community Development

1. Concept, Definition & History of Community Development
2. Principles community development
3. Definition & Concept of Community Organisation
4. Difference between Community Development & Community Organisation

Unit V: Medical & Psychiatric Social work

1. Definitions & Concept of Medical and Psychiatric social work
2. Role of Medical social worker
3. Role of Psychiatric social worker

Unit VI: Human Resource Management

1. Definition, Concept of HRM
2. Functions of HRM

Unit VII: Social Welfare Administration

1. Definition, Concept of Social Welfare Administration
2. Principles & Tasks of Social Welfare Administration

References:

1. Maluccio, A.N., Pine, B.A. & Tracy, E.M., 2002, Social Work Practice with Families and Children, New York: Columbia University Press
2. Fink, Arthur E., Wilson, Everett E. Yor, Henry Holt & Co. 1959, The Fields of Social Work, New York Third edition
3. K. K. Jacob, Publisher: Asia Pub. House, 1965, Methods and fields of social work
4. Margaret Alston, Jennifer McKinnon, 2005, Social work: fields of practice
5. Dora, Gold Stien, 1969, Family Life Education in India, The University of Chicago Press, 1954, Expanding Horizons in Medical Social Work
6. Varma, Ratna New Delhi : Sage Publication 1991, Psychiatric Social Work in India
7. Boss, P.G., Doherty, W.J., LaRossa, R., 1993, Sourcebook of Family Theories and Methods: A Contextual Approach. Plenum
8. D. R. Sachdeva, Social Welfare Administration



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Semester: 2

Code: 5SS02SAR1

Name: Statistical Applications and Report Writing

Teaching and Evaluation Scheme:-

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
		Th	Tu	Pr	Total		Theory				Practical (Marks)			Total
							Sessional Exam		University Exam		Internal		University	
							Marks	Hrs	Marks	Hrs	Pr/Viva	TW	Pr	
5SS02 SAR1	Statistical Application and Report Writing	3	0	0	3	3	30	1.5	70	3	--	--	--	100

OBJECTIVES:

- Develop an understanding about the statistical applications in the field of social work.
- Develop attitudes and skills appropriate for social work research
- Develop skills for use of library and documentation in research work
- Acquire the skills for data analyses and research writing

COURSE CONTENTS:

Unit I: Sampling

1. Sampling in Qualitative & Quantitative Research – Concept & Definition
2. Concepts related to sampling – population, universe, sampling frame and sampling unit
3. Meaning of probability sampling & non-probability sampling
4. Types of probability sampling – Simple Random, Systematic, Stratified & Cluster AND Types of non-probability sampling – Purposive, Accidental, Snowball & Quota
5. Techniques in sample selection

Unit II: Techniques and Tools of Data Collection:

1. Questionnaire
2. Interview schedule
3. Observation
4. Case Study
5. Content analysis
6. Projective techniques

Unit III: Data Processing, Classification and Analysis Plan and Use of Statistics

1. Definition, concept & need of statistics in research
2. Coding, master-sheet, categorization & tabulation
3. Univariate, bivariate and trivariate analysis of data
4. Measures of central tendency (mean, median, mode) and dispersion
5. Level of measurement (nominal, ordinal, interval and ratio)
6. Problems and tests of Reliability and Validity
7. Quantification of qualitative data.
8. Inferential Analysis – Chi-Square Test

Unit IV: Statistical Package for Social Sciences (SPSS)

1. Introduction, Basic Steps
2. SPSS - Defining Data, Data Entry, Data Transformation, Data Analysis, Graphical (Diagrammatic) presentation, Statistical application using SPSS

Unit V: Reporting Research

1. Research Proposal
2. Research Synopsis
3. Research Dissertation
4. Preparing research abstract
5. Dissemination of research findings – Concept & Factors affecting publication, nature of audience, employing researcher, process, ethical norms

References:

1. Ahuja, Ram, 2001, Research Methods, Jaipur : Rawat publication
2. Alston, M. Bocolos, W., 2003 Research for Social Workers-An Introduction to Methods, Jaipur : Rawat publication
3. Baker, Therese L., 1994, Doing Social Research, Singapore : McGraw Hill
4. Goode, W.J., Hatt, P.K, 1981, Methods in Social Research, Singapore: McGraw Hill
5. Grinell, Richard M. (Jr.), 1988, Social Work Research and Evaluation, Illinois F. E. Peacock Pub. Inc.
6. Jacob, K. K., 1965, Methods & Fields of Social Work in India, Bombay: Asia Publishing
7. Kothari, C. R., 2004. 2nd edition reprint) Research Methodology: Methods & Techniques, New Delhi, New Age International
8. Krishnaswamy, O. R. , 1993, Methodology for Research in Social Science, Himalaya, Bombay
9. Laldas, D. K., 2000, Practice of Social Research, Jaipur: Rawat
10. Mikkelsen, Britha, 2005, Methods for Development Work and Research- A New Guide for Practitioners, New Delhi : Sage Publication
11. Ramchandran, P., 1968, Social Work Research and Statistics, Bombay : Allied Publishers
12. Rubin, Allen & Babbie Earl, 2001, Research Methods for Social Work, USA : Wadsworth, West, Brooks/Cole and Schirmer
13. Sarantakos, Sotirios, 2005, Social Research, New York : Palgrave Macmillan
14. Sharma, B. A. V., Prasad, R. D. & Satyanarayana, 2002, Research Methods in Social Sciences, New Delhi: Sterling
15. Sharma, K. R., 2002, Research Methodology, Jaipur : National Publishing House
16. Young, Pauline, 1960, Scientific Social Surveys and Research
17. SPSS Package from SPSS Inc.



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Faculty of Social Sciences

VBT's Institute of Social Work

Semester: 2

Code: 5SS02PDG1

Name: Political Economy, Development and Governance

Teaching and Evaluation Scheme:-

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
							Theory				Practical (Marks)			Total
		Th	Tu	Pr	Total		Sessional Exam		University Exam		Internal		University	
		Marks	Hrs	Marks	Hrs		Pr/Viva	TW	Pr					
5SS02 PDG1	Political Economy, Development and Governance	3	0	0	3	3	30	1.5	70	3	--	--	--	100

OBJECTIVES:

- Gain an understanding of the evolution of state and subsequently the welfare state by critically examining the concept of representative democracy and constitutional foundations of Indian State
- Understand and analyze governance issues-local, regional, state, national level especially with regard to marginalized and vulnerable.

COURSE CONTENTS:

Unit I: State- Concept, Evolution and Context

1. The Concept State & Nation
2. The Constitution of India-features, fundamental rights & directive principles
3. Understanding state: Judiciary, legislature and executive
4. State and development issues: gender, ethnicity, and human rights approaches.

Unit II: Economics & Politics

1. Basic economic & political concepts like inflation, deficit financing, stagnation, balance of payment and stagflation.
2. Economic processes – production, distribution, needs, demand & supply
3. Political System – Marxist Approach & Functionalist Approach

Unit III: Introduction to Political Economy

1. Political Economy -Concept & Meaning
2. Relevance of political economy
3. Bureaucracy – Max Weber, Bureaucracy in developing countries

Unit IV: Governance Issues

1. Representative democracy and peoples' participation- issues and paradoxes
2. Multiculturalism/diversity and citizenship issues in a global context
3. Peoples' movements-processes of resistance and change
4. Determinants of governance- participation, inclusion, right to information

Unit V: State, Civil Society and Development

1. Panchayati Raj Institutions – Concept, History, Role & Functions of Gram Panchayat
2. Civil society-concept and scope, role of civil society in development
3. Participatory democracy

References:

1. Mallick, R.1998 Development, Ethnicity and Human Rights in South Asia. New Delhi: Sage Publishers.
2. Tornquist, O. 1999 Politics and Development. London: Sage Publications.
3. Keane, J.1998 Civil Society: Old Images, New Visions. Cambridge: Polity Press.
4. Dreze, J. & Sen, A. 1989 Hunger and Public Action. Oxford: Oxford University Press.
5. Olson, M.1982 The Rise and Decline of Nations. New Haven: Yale University Press.
6. Bardhan, P.1984 The Political Economy of Development in India. Delhi: Oxford University Press.
7. Fine, B.2000 Social Capital versus Social Theory: Political Economy and Social Science at the Turn of the Millennium. London: Routledge.
8. Grindle, M. & Thomas, J. 1991 Public Choices and Policy Change: The Political Economy of Reform in Developing Countries. London: John Hopkins Press.
9. Grillo, R. & Stirrat, R.L. (eds.) 1997 Discourses of Development: Anthropological Perspectives. New York: Berg Publishers.
10. Foran, J. (ed.) 2003 The Future of Revolutions-Rethinking Radical Change in the age of Globalisation. London: Zed Books.
11. Holton, R. J. 1998 Globalization and the Nation-State. London: Macmillan Press.
12. Leftwich, A. 2000 States of Development on the Primacy of Politics in Development. Cambridge: Polity Press.
13. Mishra, R. 1999 Globalization and the Welfare State. London: Edward Elgar Publishing Limited.
14. Pierre, J. & Peters, G. 2000 Governance, Politics and the State. Basingstoke: Macmillan.
15. Turner, M. & Hulme, D. 1997 Governance Administration and Development: Making the State Work.. London: Macmillan.
16. Weber, M. 1948 Max Weber: Essays in sociology. Translated, edited and with an introduction by H. H. Gerth and C. W. Mills. London: Routledge and Kegan Paul.

17. Van Rooy, A. (ed.) 1998 Civil Society and the Aid Industry. London: Earthscan.
18. Putnam, R. 1993 Making Democracy Work: Civic Traditions in Modern Italy. Princeton: Princeton University Press.
19. Saberwal, S. 1996 The Roots of Crisis: Interpreting Contemporary Indian Society. Oxford: Oxford University Press.
20. Rudolph, L. & Rudolph, S.H. 1987 In Pursuit of Lakshmi: The Political Economy of Indian State. Chicago: University of Chicago Press.
21. Tarrow, S. 1994. Power in Movement, Social Movements and Contentious Politics. Cambridge: Cambridge University Press.
22. Dahl, R. 1982 Who Governs? New Haven: Yale University Press.